

Active Component Process
Entry and Exit Criteria for the Warrior Care and Transition Program (WCTP)

1. If the Soldier's command determines that medical treatment or the individual circumstances surrounding the Soldier's medical condition meet the criteria listed in paragraph 4a(1), the Soldier's unit will submit the request, through the designated WTU to the Senior Mission Commander for approval. The designated WTU typically will be the one closest to the Soldier's assigned garrison unit that has the medical capability and administrative capacity to provide the necessary care. Units at installations without WTUs will coordinate WTU selection with the supporting Regional Medical Command (RMC) Warrior Transition Office (WTO).
2. The following documents are required when submitting a request:
 - a. Commander Referral Letter. At a minimum, this letter will contain a request for assignment/attachment to a WTU with the Soldier's past history, present condition, plan, and prognosis, and an explanation of why the Soldier meets entry criteria. A sample letter is found in Enclosure 7.
 - b. Completed DA Form 4187 (Personnel Action) (must be signed by Soldier).
 - c. DA Form 3349 (Physical Profile) completed by the military medical authority.
 - d. Completed DA Form 7652 (Commander's Performance and Functional Statement).
 - e. Statement from medical provider will include, at a minimum, diagnosis, anticipated length of care, primary care manager contact information, treatment plan, prognosis for recovery, and other medical documentation to substantiate the medical condition.
 - f. Statement verifying Soldier is not pending Uniform Code of Military Justice proceedings or adverse administrative action.
 - g. Statement that expiration of term of service, mandatory removal date (MRD), or retention control point will not occur during this active duty period.
3. The WTU in conjunction with the Soldier's unit will establish a report date and publish orders (attachment/assignment).